



# AGM Meeting Minutes

---

FRFC AGM

Date: Wednesday 11<sup>th</sup> June 2025

Time: 7.45pm

Location: Fairford Community Centre

Chair: Lorna Pugh

## 1. Welcome and Introductions

The meeting was called to order by the Chair at 7.45pm. A roll call was conducted, and all 32 members were welcomed. Members were assured that the AGM calling notice was distributed 4 weeks ago on 6<sup>th</sup> May 2025 and the CB rules have been consulted.

## 2. Chairman's report

There was an overview and some statistics from the results from the members survey that was conducted at the beginning of last season. The survey suggested that we communicate well with the membership, our members feel that they are well protected by our RugbySafe and Safeguarding measures and the finances of the club are healthy. Respondents felt that the committee are competent in driving the club forward and have confidence in doing that. 98% of the membership felt that they have value for money. There was an overall consensus that any progress will be futile without a club house and the Chair stressed that this has been the main focus of the leadership team over the last six months. The Chair thanked and gave praise to the committee and expressed that there are still roles to fill within the club and that more people are required to ensure that progress does not slow the current momentum. We are required to be present and active in the community and members are required to ensure that they get involved in the efforts to do that. It is an exciting time for FRFC.

## 3. Club Development

The Chair delivered the two practical club house options that are available to the club, along with a community based all weather pitch:

- Club House Option 1

Drawings and plans, prepared by Edward Mather of Colony, were shared with the membership, demonstrating the location and aesthetic visuals of a new build club house that will be available for use by the local community.

#### - 'Pitch In' – All Weather Pitch at Farmor's School.

FRFC have been involved in the project and it has now been agreed by all involved that the pitch will be a full size WR22 compliant pitch with a footprint of 116m x 78m. The Football Foundation have a multi-sports clause with Sport England, meaning that they will still partially fund the project, up to £750k. The team will now aim to raise the remaining £750k to fund the rest of the project. CIL bids and additional grants are available and work has already started to secure these funding streams. FRFC will support the community funding to ensure that this exciting facility is delivered to the people of Fairford. Plans and visuals of the all weather pitch were shared with the members.

#### - Club House Option 2

With the All Weather Pitch being planned, FRFC felt that we had a further proposal to make to the school. The Sports Hall at Farmor's School, that was formally owned by CDC, was handed over to the school over 5 years ago but is now in need of substantial renovation to make the space fully functional again. We have proposed that FRFC carry out the substantial works on the building and create our club house within it. We have carried out a survey and submitted a license application which is currently under review. Justin Dowling from Christopher Stanley has prepared visuals and floor plans for the project and these were shared with the membership, demonstrating how an extension for social space and the additional, purpose built changing rooms could be achieved.

#### Forward plans:

A number of members questioned the timescales of each of the options and these were suggested to be three years for option 1 and one year for option two, with the potential of reducing this with a phased approach. Members were advised that they will have an opportunity to review the plans in more detail and attend a Q&A session with the architects for both options on Wednesday 30<sup>th</sup> July at 7.45pm, Fairford Community Centre.

#### Funding:

The membership were introduced to Danny Briggs as the newly appointed Fundraising Lead. Danny shared the current ideas for community fundraisers and requested the support of the membership in delivering the fundraising opportunities to the community. All fundraising ideas and suggestions should go through Danny in the first instance and if you have any ideas or would like to support him in the various activities, please do get in touch.

## 4. Youth Report

A key focus this summer is to ensure that we retain and grow our U12 team which is the children that will start year 7 in September. With eight returning players, we would like to achieve recruitment of ten additional players to give the team the best possible chance. We have already recruited an additional four children in this year group. On 2<sup>nd</sup> July, we have been invited to attend Farmor's School Induction evening to run a touch session on the fields adjacent to the school. This allows an opportunity to showcase our club to 168 children that are in the September intake. The members were requested to support this, to show up and inspire these

children to want to be involved in our club. Next season, we will continue to combine with Minety and Cricklade to bolster the teams and enable our youth members to competitively play against some of the more established teams in the area. All teams will retain their own club identity and we will work closely with our neighboring clubs to ensure that the children get the best rugby experience that we can offer. Work has been planned for this summer to develop the facilities at Leafield Road in the short term and whilst awaiting our club house, by relocating a canteen cabin from Coln House, to Leafield Road. We have also agreed to invest in some more substantial and effective toilet facilities at Leafield Road so that our youth members can enjoy improved facilities until our permanent solution is in place.

## 5. Men's Senior Section

Kenny Robins, Men's Rugby Lead, updated the membership on the results of last year, with the team finishing mid table and having had some great success towards the end of the season. The coming season will see an increase in teams to the league going from ten teams to twelve and a visual of the teams in the league was shared. The season will be slightly longer with an increase from eighteen games to twenty two. Pre-season dates, fixtures and cup competitions will all be communicated once they have been confirmed. Training will now move to once per week, slightly longer session, in the hope that it will consistently attract more people. Kenny and Charlie will remain in post for the coming season and they are pleased to introduce a new member to the coaching team, Juting Oon.

## 6. Vixen's Section

Wendy Button, Vixen's Team Manager, updated the membership on the results of last year, with the team finishing fifth in the league which was a great improvement on the previous season. NC3 South West (North) will have eight teams in the league, with the addition of Cheltenham North II. The team will largely remain the same with Wendy remaining in post as Team Manager, Danny as Head Coach, Katy as Assistant Coach and Daisie as First Aider. Additional first aid support will come from Hannah who was welcomed to the team. Wendy and Katy were congratulated on passing their level 2 coaching. Training will continue to take place on a Wednesday and additional fitness training will be implemented on a Monday evening at Leafield Road.

## 7. Election of the executive committee

All posts were proposed, seconded and a vote for all in favor counted:

- Club Chairman – Lorna Pugh
- Club Honorary President – Anthony Little
- Club Treasurer – Helen Jones
- Club Secretary – Lisa Bailey
- Discipline Secretary – Daniel Pugh

Note : Colin Denness formally resigned from his club positions and the membership acknowledged his loyalty and dedication to this club and thanked him for his commitment and input into the club.

## 8. Appointment of Non-Executive Committee Members

The committee were introduced to the membership:

- Safeguarding Officer – Aimee Robins
- RugbySafe Lead – Louise Little
- GMS / Admin / Data Co-Ordinator – \*UNFILLED\*
- Facilities Manager – George Ellis
- Membership Secretary – \*UNFILLED\*
- Assistant Treasurer – \*UNFILLED\*
- Fixtures Secretary – Chris Jackson
- Referee Co-Ordinator – Chris Jackson
- Men's Rugby Lead – Kenny Robins
- Men's Coach – Charlie Bailey and Justin Oon
- Vixen's Head Coach – Danny Briggs
- Vixen's Team Manager – Wendy Button
- Vixen's Assistant Coach – Katy Perrett
- Youth Chair – \*UNFILLED\*
- Youth Fixtures Secretary – Karen Spour
- Youth Coach Co-Ordinator – Kay Kipling
- Sponsorship Co-Ordinator – Daniel Pugh & Mike Wrona
- International Ticket Co-Ordinator – Colin Spour
- Merchandise Co-Ordinator – Kay Kipling
- Men's Social Secretary – \*UNFILLED\*
- Vixen's Social Secretary – \*UNFILLED\*
- Youth Social Secretary – \*UNFILLED\*
- Social Committee Chair – Lorna Pugh
- Fundraising Lead – Danny Briggs

## 9. Financial Report

The Membership were shown a snapshot of the current financial position of the club. The overall cash balance was £60,754, with just £1,218 of sales invoices due for payment and £0 purchase invoices due for payment. A brief overview of operating expenses and total income for the last financial year was shown. The membership were advised that if they have any questions relating to the club's finances then they could request them at any point via email.

## 10. Membership costs for the 2025/2026 season

Everyone was in favor of the proposed membership costs:

Youth Membership - £90.00

Youth Sibling Membership - £70.00

Men's Player Membership - £140.00

Vixen's Player Membership - £140.00

Social Membership - £15

It was proposed that all sponsored adult players would pay an initial registration / signing on fee of £25.00. This was put to the members and passed with a 30/2 vote in favor.

A sponsored player will be charged at £200.00 for the season.

### 11. 2025/2026 Club House Options

The financial deficit of using Fairford Cricket Club as our club house last season, was shared with the membership. With the increased cost of the facility and involvement from FRFC in supply bar staff, cleaning costs and an increase in the social membership, other options were explored. The Marlborough Arms in Fairford has offered us the opportunity to use the venue as a club house for after match food, hosting our opposition post match, and for all of our social events and fundraisers. There will be no operating costs or membership fees to account for and they have offered us a sponsorship package of £1000, plus 2 senior men's players sponsors and 2 Vixen's players sponsors.

This was put to the members and it was passed with a 30/2 vote in favor of moving to The Marlborough Arms for the 2025/2026 season.

Note : We would like to offer our sincere thanks and appreciation to our friends at Fairford Cricket Club for hosting us over recent years and look forward to maintaining a positive and supportive relationship going forward.